**Minutes 2021 AGM**

**22nd March 2022 at 7.00pm**

**The Charles Booth Centre CIO Trustees**

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| **Present**: Amanda Berry (chair) Pauline Pollard (mins), Tony Dandy, Markas Marriott, Geoff Cox, Hywel Tidley. Lydia Clarke Betts, Katy Reddington, Tom Walters, Andy Brown (treasurer) Carole Cox, John Reddington, Helen Dickenson and Susan Oxborough WI, Ray Woodward. | **Action** |
| 1 | **Welcome by Chair** Amanda welcomed everyone and talked through the agenda. |  |
| 2. | **Apologies for Absence**No apologies had been received. |  |
| 3. | **Minutes of AGM held on 2nd March 2021**The minutes of the previous AGM had been published on the CBC website and Amanda assumed that all had read them prior to this meeting. Amanda asked if theycould be accepted as a correct record of the meeting. Acceptance proposed by Tony Dandy, seconded by Tom Walters – all Trustees in favour therefore the minutes were accepted.Amanda to send a signed copy to Pauline | **SL** |
| 4. | **Report by the Chair**The Chair’s report had been published on the website. Amanda read through the report No comments were made regarding the report.  |  |
| 5. | **Trustees Annual Report**The Annual Report to the Charity Commission from March 2020 to March 2021 had been published on the CBC website., and copies were available to the meeting. No comments had been received and the report was duly accepted. |  |
| 6. | **Accounts for the preceding financial year**The Accounts had been independently examined by Scott Brownlow published on the CBC website. They had been submitted to the Charity Commission by the due date. Amanda asked if there were any queries regarding the accounts, there were no comments and the accounts were duly accepted, proposed by Tony Dandy and seconded by Markass Marriott |  |
| 7. | **Election of Trustees**The Trustees standing for re-election had been listed on the CBC website, which included all present.. It was suggested that the Trustees be re-elected en-masse. Proposed by Tom Walters and seconded by Ray Woodward. – all present in favour and all were therefore re-elected. |  |
| 8. | **Appointment of Auditor**Amanda reported that she had contacted Scott Brownlow by email asking if he was willing to continue as Auditor and had received an affirmative reply. Amanda therefore proposed that Scott be retained as Auditor and all present were in favour.  |  |
| 9 | **Any Other Business of which due notice has been received**1. The Royal British Legion (RBL) raised car parking on their Monday meeting night. Tom replied that there are only 28 spaces and therefore parking is tight on busy evenings. They also asked if more disabled parking spaces could be made available. Tom to look at providing spaced near the building.
2. RBL raised usage of the building for appeals – to be discussed by Trustees
3. Mrs Debora Woods, asked if users could ensure that all lights are switched off before leaving the building as the lights on the back of the building shine into their bedroom window.
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|  | **The AGM was formerly closed at 20.24pm** |  |
| 10 | **Ray Woodward**Ray had resigned in July following many years of valuable service to the Centre. To date there had been no opportunity to say a special thank you to him in recognition of his service therefore a presentation was made to him. |  |

**Signed: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Dated:­­­­­­­­­­­­­­­­­­­­­**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_